## UTILIZING THE EDGENUITY FAMILY PORTAL



Upon logging into the Family Portal, the Home screen will appear. From the Home screen, there are two options: Attendance Log and Progress Report.

| Welcome   |  |   |  | PREVIOUS L  | OGIN:                                   |
|---|--|---|--|---|---|
| STUDENT   |  | SCHOOL<br>FAVER ALTERNATIVE   |  | SELE  | CT STUDENT                              |
| RECENT ACCESS   | TIME THIS WEEK   | ACTIVITIES<br>None  |  |   |   |
| ATTENDANCE<br>LOG   | PROGRESS<br>REPORT   | )   |  |   |   |
| Welcome to  | Edgenuity Fa   | milv Portal!  |  |   |   |
| Here is a quick run th  | rough of all the feature   | es available to you.  |  |   |   |
| Student Snapshot<br>Above is a summarized<br>you are viewing at any<br>their most recent accord<br>that week. | t<br>d view of your current<br>y time by clicking on th<br>ess time, their total sea | student. If you are linked to multiple<br>e "Select Student" menu. The studer<br>at-time for the current week, and th | e students, you c<br>nt's name and sch<br>e number of acti | an change which<br>tool is displayed<br>wities complete | ch student<br>d as well as<br>ed during |
| Student Reports<br>When viewing reports   | , you will be shown res  | ults for the currently selected stude   | nt.  |   |   |
| Attendance Log<br>View active time, id<br>week > day > course   | lle time, and number of  | f activities completed between any f  | two given dates.   | Results are gro   | uped by                                 |
| Progress Report<br>View detailed inform<br>course start and targ  | nation for each course,<br>get dates.  | including: course completed (%), ov   | verall grade (%), i  | grade weight, a   | ıs well as                              |
| Top Navigation<br>At the very top of you  | ır screen you will see th  | hree buttons.   |  |   |   |
| Home<br>Brings you back to th   | he Family Portal home  | page.   |  |   |   |
| My Profile<br>View account inform   | nation including what s  | tudent(s) you are linked to. This is a  | lso where you ca   | n change your j   | password.                               |
| Logout  |  |   |  |   |   |

| <b>ATTENDANCE LOG</b><br>In the sample below, you can see when a student has logged on and off, how many activities were completed in the session, and how much Idle Time was calculated. (See below for more information on Idle Time.) |  |   |                               |  |  |  |  |  |
|--|--|---|-------------------------------|--|--|--|--|--|
| Attenda  | nce Log  |   |                               |  |  |  |  |  |
| Session Log Fo   | Dr:  |   |                               |  |  |  |  |  |
| F  | rom: 10/28/2018 To: 1  | 1/7/2018                                    | Submit Print                  |  |  |  |  |  |
|  | Session<br>Week 1: 10/28/2018 - 11/3/2018<br>Monday 10/29/2018 | Time (hh:mm:ss) Act<br>04:59:42<br>03:37:56 | tivities Completed<br>10<br>6 |  |  |  |  |  |
|  | 8:01 AM-11:39 AM   | 03:37:56                                    | 6                             |  |  |  |  |  |
|  | **Faver-OK History 1 sem course<br>Idle Time                   | 03:03:25<br>00:34:31                        | 6                             |  |  |  |  |  |
|  | Wednesday 10/31/2018   | 00:56:06                                    | 3                             |  |  |  |  |  |
|  | 11:25 AM-12:21 PM  | 00:56:06                                    | 3                             |  |  |  |  |  |
|  | **Faver-OK History 1 sem course<br>Idle Time                   | 00:54:47<br>00:01:19                        | 3                             |  |  |  |  |  |
|  | Thursday 11/1/2018   | 00:25:40                                    | 1                             |  |  |  |  |  |
|  | 6:06 PM-6:32 PM  | 00:25:40                                    | 1                             |  |  |  |  |  |
|  | **Faver-OK History 1 sem course<br>Idle Time                   | 00:21:30<br>00:04:10                        | 1                             |  |  |  |  |  |
|  | Week 2: 11/4/2018 - 11/10/2018                                 | 02:46:23                                    | 1                             |  |  |  |  |  |
|  | Sunday 11/4/2018   | 01:16:36                                    | 1                             |  |  |  |  |  |
|  | 4:49 PM-5:36 PM  | 00:47:13                                    | 1                             |  |  |  |  |  |
|  | **Faver-OK History 1 sem course<br>Idle Time                   | 00:11:10<br>00:36:03                        | 1                             |  |  |  |  |  |

Idle Time-

Idle time does not necessarily mean the student is off task. It simply means that the student is not making forward progress in the course.

Idle time includes:

- Time spent in the Lobby, Organizer, or Course Map.
- Time spent reviewing a previously completed activity (any activity that the student previously submitted and is scored).

For example, if a student is reviewing eNotes for a lesson he or she has already completed, in order to be better prepared for a test, that time is captured as idle time. However, it is certainly not off-task time. A certain amount of idle time is to be expected, and it will vary depending on how much the student reviews previous work and working in the Communications area of the Organizer.

But if a student has an above-average high degree of idle time and is not making adequate progress through the course, it may be a signal that the student might need help managing his or her time better.

## **PROGRESS REPORT**

